



Facility

Name: *Shelly Davila* License Number: *162752*
 Address: *504 Whispering Meadows Dr., Rio Rancho, NM 87144*
 Phone: *5052694755* Fax: E-mail: *shellyandsean@aol.com*

License Information

Type: *2 Star Family Child Care Home* Status: *Licensed* Issue Date: *08/04/2018* Expiration Date: *08/03/2019*

Capacity

Over Age 2: *6* Under Age 2: *0* Night Care: *0* Playground: *0*
 Square Footage: *0*

Census

Over 2: *5* Under 2: *0*

Classrooms

Number of Classrooms: *2*

Days and Hours of Operation

Monday <i>9:00 AM - 5:00 PM</i>	Tuesday <i>9:00 AM - 5:00 PM</i>	Wednesday <i>9:00 AM - 5:00 PM</i>	Thursday <i>9:00 AM - 5:00 PM</i>	Friday <i>9:00 AM - 5:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *11/28/2018* Time In: *10:32 AM* Time Out: *11:45 AM* Purpose: *Semi-Annual*

Licensure

8.16.2.31 A Licensing Requirements	<i>Not Inspected</i>
8.16.2.31 B Capacity of a Home	<i>Compliance</i>
8.16.2.31 C Incident Reporting Requirements	<i>Not Inspected</i>

Administrative Requirements

8.16.2.32 A Administrative Records	<i>Compliance</i>
8.16.2.32 B Mission, Philosophy and Curriculum Statement	<i>Not Inspected</i>
8.16.2.32 C Parent Handbook	<i>Not Inspected</i>

Administrative Requirements *(continued)*

8.16.2.32 D Children's Records

Non-compliance

Of the 17 children's records reviewed, 2 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.1.e.

Date to be Completed: 12/28/2018

Of the 17 children's records reviewed, 1 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.32 form for the child(ren) with missing information.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.2.c.

Date to be Completed: 12/28/2018

8.16.2.32 E Personnel Records

Compliance

8.16.2.32 F Personnel Handbook

Not Inspected

Personnel & Staffing

8.16.2.33 A Personnel and Staffing Requirements

Compliance

8.16.2.33 B Staff Qualifications and Training

Compliance

Services & Care of Children

8.16.2.34 A Guidance

Compliance

8.16.2.34 B Naps or Rest Period

Compliance

8.16.2.34 C Additional Requirements for Infants and Toddlers

N/A

8.16.2.34 D Diapering and Toileting

Compliance

8.16.2.34 E Additional Requirements for Children with Special Needs

Compliance

8.16.2.34 F Night Care

N/A

8.16.2.34 G Physical Environment

Not Inspected

8.16.2.34 H Social-Emotional Responsive Environment

Compliance

11/28/2018

<https://cyfd.org/>

2 of 4

Services & Care of Children *(continued)*

8.16.2.34 I Equipment and Program	<i>Not Inspected</i>
8.16.2.34 J Outdoor Play	<i>Compliance</i>
8.16.2.34 K Swimming, Wadding and Water	<i>Not Inspected</i>
8.16.2.34 L Field Trips	<i>Not Inspected</i>

Food Service

8.16.2.35 B Meals and Snacks	<i>Compliance</i>
8.16.2.35 C Menus	<i>Compliance</i>
8.16.2.35 D Kitchens	<i>Compliance</i>
8.16.2.35 E Meal Times	<i>Compliance</i>

Health & Safety Requirements

8.16.2.36 A Hygiene	<i>Compliance</i>
8.16.2.36 B First Aid Requirements	<i>Not Inspected</i>
8.16.2.36 C Medication	<i>Compliance</i>
8.16.2.36 D Illness and Notifiable Diseases	<i>Compliance</i>
8.16.2.37 A-G Transportation Requirements for Homes	<i>Not Inspected</i>

Buildings, Grounds & Safety

8.16.2.38 A Housekeeping	<i>Compliance</i>
8.16.2.38 B Pest Control	<i>Compliance</i>
8.16.2.38 C Mechanical Systems	<i>Compliance</i>
8.16.2.38 D Lighting, Lighting Fixtures and Electrical	<i>Compliance</i>
8.16.2.38 E Exits	<i>Compliance</i>
8.16.2.38 F Toilet and Bathing Facilities:	<i>Compliance</i>
8.16.2.38 G Safety Compliance	<i>Compliance</i>
8.16.2.38 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	<i>Compliance</i>
8.16.2.38 I Pets	<i>N/A</i>

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Kia Kennedy*



Facility Representative: *Shelly Davila*